

Required documents to open and update Company Accounts

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Al-Tijari



Required documents to open and update Company Accounts (WLL, partnership, joint liability & one person company):

- Article of Association
- Amendment articles
- Commercial Registration (If the commercial license is the electronic version no need for this document)
- New Extract from Ministry of Commerce and Industry (one month validity)
- Commercial License
- PACI certificate (If the commercial license is the electronic version no need for this document)
- Copy of civil Ids for the partners and signatories
- Amendment attestation from Ministry of Commerce and Industry

Required documents to open and update Establishment account:

- Commercial Registration (If the commercial license is the electronic version no need for this document)
- Commercial License
- PACI certificate (If the commercial license is the electronic version no need for this document)
- Civil ID for the owner

Required documents to open and update Vocation account:

- PACI certificate (If the commercial license is the electronic version no need for this document)
- Civil ID for the owner
- License from Public Authority of Industry

Required documents to open and update open Company Accounts (KSC / SAK):

- To whom it may concern certificate with the member board (one year validity)
- To whom it may concern certificate with the Chairman and Deputy Chairman and their authorities (one year validity)
- Commercial License
- Commercial Registration
- Chamber of Commerce certificate (one year validity)
- Amendment attestation from Ministry of Commerce and Industry
- Copy of civil Ids for the signatories
- PACI certificate
- Article of Association
- Memorandum of association

Note:

- Provide us with the original documents and copy for open the accounts
- Please take appointment before visit business account opening unit

[Https://cbk-online.com/bac-appointment](https://cbk-online.com/bac-appointment)

- The authorized manager as per below companies type should visit BAOU to open the account:

1. For WLL companies the manager as per article
2. For Establishment / vocation the owner
3. For Share companies the Chairman or Deputy Chairman